

# Agenda

**National Workshop on the Development of Management Systems for Key Involved Organizations, 2-5 October 2012, AELB Headquarters, Dengkil, Malaysia**

## DAY 1 Tuesday 2 October 2012

09:30 - 09:40	Opening of National Workshop	AELB Abida KHATOON, IAEA
09:40 – 09:50	Appointment of Chairperson- Mr Jongile Majola (Canada) Introduction of Participants	All Participants
09:50 – 10:00	Presentation and Adoption of the Agenda	Chairperson All Participants
10:00 – 10:30	Current Status of the National Nuclear Power Programme and Regulatory Infrastructure	AELB
10:30 – 10:45	<b>Coffee Break</b>	
10:45 – 11:00	Review of the objectives and desired outcomes of workshop	Abida KHATOON (IAEA)
11:00 – 12:30	Introduction to IAEA Safety Standards and Guides—with special reference to the Management System	Abida KHATOON (IAEA)
12.30 – 14:00	<b>Lunch Break</b>	
14:00 – 15:30	Presentation on Management System for Facilities and Activities – Key Elements of Effective Integrated Management Systems based on IAEA GS-R-3 — Country specific and international experience; and Comparison of Management System Standards (ISO 9001:2008 vs. IAEA GS-R-3 and ASME NQA-1-2008, 1a-2009 vs. GS-R-3)	IAEA Expert Jongile MAJOLA (Canada)
15:30 – 15:45	<b>Coffee Break</b>	
15:45 – 16:45	Presentation on Management System for Facilities and Activities – Key Elements in Establishing an Effective Integrated Management System based on IAEA GS-R-3 — Country specific experience	IAEA Expert Darja SLOKAN DUSIC (Slovenia)
16:45 - 17:00	End of the Day	

## DAY 2 Wednesday 3 October 2012

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<b>09:00 – 09:15</b>	Hand-over of Reins to Chairperson Darja Slokan Dusic (Slovenia) Brief from Day-1.	IAEA Expert Jongile MAJOLA (Canada)
<b>09:15 – 10:30</b>	Use of IAEA Safety Standards to Establish a Nuclear Safety Infrastructure — Specific Safety Guides (SSG 16) with special reference to the Management System	Abida KHATOON (IAEA)
<b>10:30 – 10:50</b>	<b>Coffee Break</b>	
<b>10:50 – 11:45</b>	Management Responsibility and Leadership in the Implementation of Integrated Management Systems— International Practice and Experience	IAEA Expert Jongile MAJOLA (Canada)
<b>11:45 – 12:30</b>	Regulatory Requirements on Integrated Management Systems and Regulatory Strategies for the Oversight of Licensees’ Management Systems	IAEA Expert Darja SLOKAN DUSIC (Slovenia)
<b>12:30 – 14:00</b>	<b>Lunch Break</b>	
<b>14:00 – 14:45</b>	Regulatory Processes and Procedures in Management Systems of Regulatory Authorities Required for Effectively Regulating Nuclear Power Plants— Licensing, Review and Assessment, Inspection and Enforcement, and Development of Regulations and Guides	Abida KHATOON (IAEA)
<b>14:45 – 15:30</b>	Practical Implementation of Process Management and the Assessment and Improvement of Management Systems	IAEA Expert Darja SLOKAN DUSIC (Slovenia)
<b>15:30 – 15:45</b>	<b>Coffee Break</b>	
<b>15:45 – 16:30</b>	AELB Quality Management System	AELB Expert Noraishah Pungut
<b>16:30 – 17:00</b>	Exercise on the Documentation of the Management System – Identification of documents needed for Management Systems of Nuclear Power Plant Regulators and Operators	All Participants
<b>17:00</b>	End of the Day	

## DAY 3- Thursday 4 October 2012

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09:00 – 09:15	Brief from Day-2.	IAEA Expert Darja SLOKAN DUSIC (Slovenia)
09:15 – 10:30	Presentation on Leadership Management for Safety and safety culture	Abida KHATOON (IAEA)
10:30 – 10:45	<b>Coffee Break</b>	
10:45 – 11:45	Presentation on Grading the Application of Management System Requirements	IAEA Expert Jongile MAJOLA (Canada)
11:45 – 12:30	Effective monitoring and measurement, assessment (including self-assessment, independent assessment, management system review) and improvement of management systems	IAEA Expert All Participants
12:30 – 14:00	<b>Lunch Break</b>	
14:00 – 14:45	Presentation on Workforce Planning, Human Resource Management, and Human Performance Improvement Aspects of Management systems	IAEA Expert Jongile MAJOLA (Canada)
14:45 – 15:15	Case Study: Development of IMS for Nuclear Power Plant Programme	All Participants
15:15 – 15:30	<b>Coffee Break</b>	
15:30 – 16:15	Presentation of Examples of Management System Manuals of Regulatory Authorities	Abida KHATOON (IAEA) IAEA Expert Darja SLOKAN DUSIC (Slovenia)
15:15 – 17:00	Case Study: Development of IMS (Cont.)	All Participants
17:00 – 17:15	End of the Day	

## DAY 4 Friday 5 October 2012

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09:00 – 09:15	Hand-over of Reins to Chairperson Jongile Majola (Canada) Brief from Day-3.	IAEA Expert Darja SLOKAN DUSIC (Slovenia)
09:15 – 10:00	Presentation on Communication and Stakeholder Engagement	IAEA Expert Jongile MAJOLA (Canada)
10:00 – 10:15	<b>Coffee Break</b>	
10:15 – 11:00	Presentation on a Generic Management System Process – Managing Organizational Change	IAEA Expert Jongile MAJOLA (Canada)
11:00 – 11:30	Discussion on Generic Management System Processes – Typical processes during the different phases of the nuclear power plant life cycle	All Participants
11:30 – 12:30	Presentation of Case Study and IAEA Expert comments	IAEA Expert All Participants
12:30 – 14:45	<b>Lunch break</b>	
14:45 – 15:30	Discussion on the future needs	All Participants
15:30 – 15:45	<b>Coffee Break</b>	
15:45 – 16:00	Conclusions of the workshop and closing	AELB Abida KHATOON
16:00 – 16:15	End of the Meeting	