



Atoms for Peace and Development

الوكالة الدولية للطاقة الذرية
国际原子能机构
International Atomic Energy Agency
Agence internationale de l'énergie atomique
Международное агентство по атомной энергии
Organismo Internacional de Energía Atómica

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In reply please refer to: EVT2203983
Dial directly to extension: (+43 1) 2600-22704

The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the IAEA's Member States and has the honour to draw their attention to the **Regional Workshop on Public Information and Communication: Standards, Mechanisms and Challenges for Regulatory Bodies for Nuclear Safety and Security** (hereinafter referred to as "event") to be held in Belgrade, Serbia, from **24 to 26 October 2022**.

The purpose of the event is to share and discuss experiences in effective communication with the public and stakeholders, as well as within regulatory bodies for nuclear safety and security; and to provide the participants with information on related IAEA standards.

The attached Information Sheet provides further details of the event.

The event will be held in English.

Member States are invited to designate one or more participants to represent the Government at this event. Member States are strongly encouraged to identify suitable women participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event. The application for financial support should be made at the time of designating the participant(s) using the attached Grant Application Form (Form C).

It should be noted that compensation is not payable by the IAEA for any damage to or loss of personal property. The IAEA also does not provide health insurance coverage for participants in IAEA events. Arrangements for private insurance coverage on an individual basis should therefore be made. The IAEA will, however, provide insurance coverage for accidents and illnesses that clearly result from any work performed for the IAEA.

Designations should be submitted to the IAEA through the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) not later than **23 September 2022** using the attached Participation Form (Form A). Completed and authorized Participation Forms should be sent either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Copies should be sent by email to the Scientific Secretary of the event, Mr Guido Bracke, Office of Safety and Security Coordination, Department of Nuclear Safety and Security (Email: G.Bracke@iaea.org), and to the Administrative Secretary, Ms Dilya Kochkarova (Email: D.Kochkarova@iaea.org). The Scientific Secretary of the event will liaise with the participants directly concerning further arrangements, including travel details, as appropriate, once the official designations have been received.

Should Governments wish, in addition, to appoint one or more observers to assist and advise the designated participants, they are kindly requested to inform the IAEA of the names and contact details of any such observers by the above date. In accordance with the established rules, Governments are expected to bear the cost of attendance of any observers they may send to IAEA events. Compensation is not payable by the IAEA for any damage to or loss of observers' personal property or for illness, injury or death occurring while travelling to or in connection with their attendance at IAEA events.

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to renew to the IAEA's Member States the assurances of its highest consideration.



2022-08-30

Enclosures: Information Sheet
 Participation Form (Form A)
 Grant Application Form (Form C)



IAEA

International Atomic Energy Agency

Atoms for Peace and Development

European and Central Asian Nuclear Safety Network (EuCAS)

Regional Workshop on Public Information and Communication: Standards, Mechanisms and Challenges for Regulatory Bodies for Nuclear Safety and Security

Hosted by the
Government of the Republic of Serbia

through the
Serbian Radiation and Nuclear Safety and Security Directorate

Belgrade, Serbia

24–26 October 2022

Ref. No.: EVT2203983

Information Sheet

Introduction

One of the main functions of the regulatory bodies for nuclear safety and security is the promotion and establishment of appropriate means for communication and consultation with the interested parties (e.g., the public, press, governmental authorities, TSOs, NGOs, other countries, networks, etc).

The importance of the appropriate and balanced communication and consultation with the interested parties, in the field of nuclear and radiation safety and nuclear security (for Member States with nuclear

and/or radiation facilities and activities), the available mechanisms and tools, and the challenges in this respect will be presented and discussed.

Objectives

The objective of the event is the exchange of experience related to the communication and consultation of the regulatory bodies for nuclear safety and security with the interested parties, including the public information on possible radiation risks associated with facilities and activities, and about the processes and decisions of the regulatory bodies. The public information and communication as presented in the IAEA safety standards and nuclear security guidance will be introduced. Different perspectives will be considered, e.g. regulators for radiation safety only, or for radiation and nuclear safety, and/or for nuclear security. The perspective of the technical support organizations (TSO) and Non-Governmental Organisations (NGO) will be given additionally to the ones of the regulatory bodies. Special attention will be given to the challenges and the preferred means of communication.

Target Audience

The regional workshop is open for up to 20 participants (staff members of regulatory bodies or organizations providing technical scientific support to regulatory bodies) and limited provisionally to one (optional two) participant per member state.

Candidates should be professional staff from regulatory bodies, or TSOs and should be responsible or involved in the public information and communication.

As the regional workshop will be conducted in English, participants should have proficiency to follow lectures and express themselves in this language.

Working Language(s)

English

Expected Outputs

The expected outputs include presentations and discussions, on the responsibilities and activities, related to the public information and communication, of regulatory bodies for nuclear safety and security or of the TSOs.

Structure

This workshop will include presentations by the participants and IAEA staff. Depending on the number of participants, practical group sessions will be organized during which participants will be expected to contribute by sharing information on more specific issues and draft recommendations to address the challenges identified.

Topics

During the regional workshop the following main topics will be presented and discussed:

The public information and communication as presented in the IAEA safety standards and nuclear security guidance. Communication and consultation of the regulatory bodies for nuclear safety and security with the interested parties, including the public information. The public information and communication as seen by the TSOs. Mechanisms and tools for public information and communication. Challenges.

Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e. g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **23 September 2022**. Participants who are members of an organization invited to attend are requested to send the **Participation Form (Form A)** through their organization to the IAEA by the above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. The IAEA may also use the contact details of Applicants to inform them of the IAEA's scientific and technical publications, or the latest employment opportunities and current open vacancies at the IAEA. These secondary purposes are consistent with the IAEA's mandate.

Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made using the **Grant Application Form (Form C)**, which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **23 September 2022**.

Venue

A venue is yet to be confirmed and it will be communicated to selected participants in due time. Participants must make their own travel and accommodation arrangements.

IAEA Contacts

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Email: D.Kochkarova@iaea.org

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary and correspondence on other matters related to the event to the Administrative Secretary.

Participation Form

Regional Workshop on Public Information and Communication: Standards, Mechanisms and Challenges for Regulatory Bodies for Nuclear Safety and Security

Belgrade, Serbia

24-26 October 2022

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary G.Bracke@iaea.org and to the Administrative Secretary D.Kochkarova@iaea.org.

Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.

Deadline for receipt by IAEA through official channels: 23 September 2022

Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms
Institution:		
Full address:		
Tel. (Fax):		
Email:		
Nationality:	Representing following Member State/non-Member State/entity or invited organization:	
If/as applicable:		
Do you intend to submit a paper?	Yes	No
Would you prefer to present your paper as a poster?	Yes	No
Title:		

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. The IAEA may also use the contact details of Applicants to inform them of the IAEA's scientific and technical publications, or the latest employment opportunities and current open vacancies at the IAEA. These secondary purposes are consistent with the IAEA's mandate.

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Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms:
Mailing address:	Tel.:	
	Fax:	
	Email:	
Date of birth (yyyy/mm/dd):	Nationality:	

1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended from to	

2. Recent employment record (starting with your present post):

Name and place of employer/ organization	Title of your position	Type of work	Years worked from to	

3. Description of work performed over the last three years:

4. Institute's/Member State's programme in field of event:

Date: _____ **Signature of applicant:** _____

Date: _____ **Name, signature and stamp of Ministry of Foreign Affairs,
Permanent Mission to the IAEA or National Atomic Energy
Authority**
