



*Atoms for Peace and Development*

الوكالة الدولية للطاقة الذرية

国际原子能机构

International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

Organismo Internacional de Energía Atómica

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The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the IAEA's Member States and has the honour to draw their attention to the **International School on Nuclear Security** (hereinafter referred to as "event"), which had to be postponed owing to the COVID-19 outbreak and will now be held in Saint Petersburg, Russian Federation, from **21 September to 2 October 2020**.

The purpose of the event is to provide early career professionals from nuclear facilities and other relevant institutions in Russian-speaking countries with a basic understanding of nuclear security.

The attached Information Sheet provides further details of the event.

The event will be held in Russian.

Member States are informed that designations already received for this event will remain valid. Should Member States not have submitted any designations or wish to change their designation, they are invited to designate one or more participants to represent the Government at this event. Member States are strongly encouraged to identify suitable women participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event. The application for financial support should be made at the time of designating the participant(s) using the attached Grant Application Form (Form C).

It should be noted that compensation is not payable by the IAEA for any damage to or loss of personal property. The IAEA also does not provide health insurance coverage for participants in IAEA events. Arrangements for private insurance coverage on an individual basis should therefore be made. The IAEA will, however, provide insurance coverage for accidents and illnesses that clearly result from any work performed for the IAEA.

Designations should be submitted to the IAEA through the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) not later than **15 July 2020** using the attached Participation Form (Form A). Completed and authorized Participation Forms should be sent either by email to: [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) or by fax to: +43 1 26007 (no hard copies needed). Copies should be sent by email to the Scientific Secretary of the event, Mr Dmitriy Nikonov, Division of Nuclear Security, Department of Nuclear Safety and Security (Email: [D.Nikonov@iaea.org](mailto:D.Nikonov@iaea.org)), and to the Administrative Secretary, Ms Camille Schmitt (Email: [C.Schmitt@iaea.org](mailto:C.Schmitt@iaea.org)). The Scientific Secretary of the event will liaise with the participants directly concerning further arrangements, including travel details, as appropriate, once the official designations have been received.

Should Governments wish, in addition, to appoint one or more observers to assist and advise the designated participants, they are kindly requested to inform the IAEA of the names and contact details of any such observers by the above date. In accordance with the established rules, Governments are expected to bear the cost of attendance of any observers they may send to IAEA events. Compensation is not payable by the IAEA for any damage to or loss of observers' personal property or for illness, injury or death occurring while travelling to or in connection with their attendance at IAEA events.

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to renew to the IAEA's Member States the assurances of its highest consideration.



2020-06-23

Enclosures: Information Sheet

Participation Form (Form A)

Grant Application Form (Form C)

Occupational Exposure History Form



# **International School on Nuclear Security**

**Hosted by the**

Government of the Russian Federation

**through the**

Rosatom Technical Academy

**Saint Petersburg, Russian Federation**

**21 September–2 October 2020**

**Ref. No.: EVT1904209**

## **Information Sheet**

### **Introduction**

The International School on Nuclear Security offers early career professionals from Russian-speaking countries the opportunity to learn, understand and explore a broad spectrum of topics in nuclear security and enhance their skills in the field. The School will consist of a series of lectures and practical exercises, designed to incorporate the acquired knowledge into national planning and procedures to protect against threats to nuclear security. This School is part of a series of international and regional schools on nuclear security that the IAEA implements in many regions and in a variety of languages.

## Objectives

This School is designed to provide early career professionals from selected countries with the fundamental knowledge of nuclear security necessary to understand the international requirements in this area and the measures to be taken in order to meet any obligations under the international nuclear security legal framework.

## Target Audience

Participants should be early career professionals from Russian-speaking countries, ideally with 1-3 years of professional experience, working at an institution within their respective country with responsibilities for ensuring some aspects of nuclear security. Candidates should have a specific interest in pursuing careers which would benefit from knowledge of nuclear security.

## Working Language

Russian

## Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **15 July 2020**. Participants who are members of an organization invited to attend are requested to send the **Participation Form (Form A)** through their organization to the IAEA by above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Please note that the IAEA is in a transition phase to manage the entire registration process for all regular programme events electronically through the new InTouch+ (<https://intouchplus.iaea.org>) facility, which is the improved and expanded successor to the InTouch platform that has been used in recent years for the IAEA's technical cooperation events. Through InTouch+, prospective participants will be able to apply for events and submit all required documents online. National authorities will be able to use InTouch+ to review and approve these applications. Interested parties that would like to use this new facility should write to: [InTouchPlus.Contact-Point@iaea.org](mailto:InTouchPlus.Contact-Point@iaea.org).

## **Additional Requirements**

Participants are required to submit their completed OEH forms with their Participation Forms. Incomplete submissions will not be considered for the event.

## **Expenditures and Grants**

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made using the **Grant Application Form (Form C)** which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **15 July 2020**.

## **Visas**

Participants who require a visa to enter the Russian Federation should submit the necessary application as soon as possible to the nearest diplomatic or consular representative of the Russian Federation.

## **Organization**

### **Scientific Secretary**

**Mr Dmitriy Nikonov**

Division of Nuclear Security

Department of Nuclear Safety and Security

International Atomic Energy Agency

Vienna International Centre

PO Box 100

1400 VIENNA

AUSTRIA

Tel.: +43 1 2600 24261

Fax: +43 1 26007

Email: [D.Nikonov@iaea.org](mailto:D.Nikonov@iaea.org)

## **Administrative Secretary**

### **Ms Camille Schmitt**

Division of Nuclear Security  
Department of Nuclear Safety and Security  
International Atomic Energy Agency  
Vienna International Centre  
PO Box 100  
1400 VIENNA  
AUSTRIA

Tel.: +43 1 2600 24552

Fax: +43 1 26007

Email: [C.Schmitt@iaea.org](mailto:C.Schmitt@iaea.org)

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary and correspondence on other matters related to the event to the Administrative Secretary.

# Participation Form

## International School on Nuclear Security

**Saint Petersburg, Russian Federation**

**21 September–2 October 2020**

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary [D.Nikonov@iaea.org](mailto:D.Nikonov@iaea.org) and to the Administrative Secretary [C.Schmitt@iaea.org](mailto:C.Schmitt@iaea.org).

**Deadline for receipt by IAEA through official channels: 15 July 2020**

Representing following Member-State/ non-Member State/entity or invited organization:		
Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms:
Institute Name:		
Institute Address:		
Tel. (Fax) Office/Mobile:		
Email:		
Date of birth (YYYY-MM-DD):	Place of birth:	
Nationality:	Passport number:	
Date/Place of issue:	Valid until:	

### 1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended	
			from	to

**2. Recent employment record (starting with your present post):**

Name and place of employer/ organization	Title of your position	Type of work	Years worked	
			from	to

**3. Description of work performed over the last three years:**

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**4. Relevance of the event:**

How do you envisage applying the knowledge and/or experience gained from the event to your current work role?

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**5. Language ability:**

The designating authority confirms that the participant is proficient in the language in which the event is to be held.

Yes

**6. Medical Status**

Both the designating authority and the applicant acknowledge that the applicant shall be solely responsible for his or her fitness to travel, as well as for any medical requirements or precautions in connection with traveling to the event, including vaccinations or immunizations.

Yes

**Date:**                      **Signature of applicant:** \_\_\_\_\_

**Date:**                      **Name, signature and stamp of Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority** \_\_\_\_\_

# Grant Application Form

## International School on Nuclear Security

Saint Petersburg, Russian Federation

21 September–2 October 2020

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary [D.Nikonov@iaea.org](mailto:D.Nikonov@iaea.org) and to the Administrative Secretary [C.Schmitt@iaea.org](mailto:C.Schmitt@iaea.org).

**Deadline for receipt by IAEA through official channels: 15 July 2020**

Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms:
Mailing address:	Tel.:	
	Fax:	
	Email:	
Date of birth (yyyy/mm/dd):	Nationality:	

### 1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended	
			from	to

### 2. Recent employment record (starting with your present post):

Name and place of employer/ organization	Title of your position	Type of work	Years worked	
			from	to

### 3. Description of work performed over the last three years:

### 4. Institute's/Member State's programme in field of event:

Date: \_\_\_\_\_ Signature of applicant: \_\_\_\_\_

Date: \_\_\_\_\_ Name, signature and stamp of Ministry of Foreign Affairs,  
Permanent Mission to the IAEA or National Atomic Energy  
Authority

\_\_\_\_\_



## OCCUPATIONAL EXPOSURE HISTORY

<b>Candidate's Name</b>	
<b>Employer</b>	

<b>Event Title</b>	International School on Nuclear Security
<b>Event Number</b>	EVT1904209
<b>Venue</b>	St Petersburg, Russian Federation
<b>Dates</b>	<b>From:</b> 21 September <b>To:</b> 2 October 2020

<b>Are you covered under an individual monitoring programme in your country?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO			
If yes, <ul style="list-style-type: none"> <li>▪ Starting date of the individual monitoring (mm/yyyy): _____</li> <li>▪ please fill in the applicable fields below:</li> </ul>			
Quantity	Unit reported	Value during the previous five calendar years	Value during the current calendar year
Effective dose <sup>(1)</sup>			
Equivalent dose to the lens of the eyes			
Equivalent dose to the extremities or to the skin			
<b>OEH data provided or confirmed by<sup>(2)</sup>:</b>	<b>Name:</b> ----- <b>Responsibility:</b> ----- <b>Signature:</b> -----		

**Candidate's Signature:** -----

**Date<sup>(3)</sup>:** -----

<sup>(1)</sup> Effective dose due to external AND internal exposure. If another quantity is reported, please indicate name and unit.

<sup>(2)</sup> The OEH data is to be provided or confirmed by the radiation protection officer, the candidate's supervisor, or the provider of the individual monitoring service.

<sup>(3)</sup> This form should not be older than six months before the date of the event.