



Atoms for Peace and Development

الوكالة الدولية للطاقة الذرية
国际原子能机构
International Atomic Energy Agency
Agence internationale de l'énergie atomique
Международное агентство по атомной энергии
Organismo Internacional de Energía Atómica

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In reply please refer to: **EVT1905751**
Dial directly to extension: (+43 1) 2600-24261

The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the IAEA's Member States and has the honour to draw their attention to the **Regional School on Nuclear Security for Asia and the Pacific** (hereinafter referred to as "event") to be held in Jakarta, Indonesia, from **12 to 23 October 2020**.

The purpose of the event is to provide early career professionals from nuclear facilities and other relevant institutions with a basic understanding of nuclear security.

The attached Information Sheet provides further details of the event.

The event will be held in English.

Member States are invited to designate one or more participants to represent the Government at this event. Member States are strongly encouraged to identify suitable women participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event. The application for financial support should be made at the time of designating the participants using the attached Grant Application Form (Form C).

It should be noted that compensation is not payable by the IAEA for any damage to or loss of personal property. The IAEA also does not provide health insurance coverage for participants in IAEA events. Arrangements for private insurance coverage on an individual basis should therefore be made. The IAEA will, however, provide insurance coverage for accidents and illnesses that clearly result from any work performed for the IAEA.

Designations should be submitted to the IAEA through the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) not later than **15 June 2020** using the attached Participation Form (Form A). Completed and authorized Participation Forms should be sent either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Copies should be sent by email to the Scientific Secretary of the event, Mr Dmitry Nikonov, Division of Nuclear Security, Department of Nuclear Safety and Security (Email: D.Nikonov@iaea.org), and to the Administrative Secretary, Ms Camille Schmitt (Email: C.Schmitt@iaea.org). The Scientific Secretary of the event will liaise with the participants directly concerning further arrangements, including travel details, as appropriate, once official designations have been received.

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to renew to the IAEA's Member States the assurances of its highest consideration.



2020-04-30

Enclosures: Information Sheet
 Participation Form (Form A)
 Grant Application Form (Form C)
 Occupational Exposure History Form



IAEA

International Atomic Energy Agency

Atoms for Peace and Development

Regional School on Nuclear Security for Asia and the Pacific

Hosted by the

Government of Indonesia

through the

National Nuclear Energy Agency (BATAN)

Jakarta, Indonesia

12–23 October 2020

Ref. No.: EVT1905751

Information Sheet

Introduction

The Regional School on Nuclear Security offers early career professionals from the Asia and the Pacific region the opportunity to learn, understand and explore a broad spectrum of topics in nuclear security and enhance their skills in the field.

The School will consist of a series of lectures and practical exercises, designed to incorporate the acquired knowledge into national planning and procedures to protect against threats to nuclear security.

This School is part of a series of international and regional schools on nuclear security that the IAEA implements in many regions and in a variety of languages.

Objectives

This School is designed to provide early career professionals from the Asia and the Pacific region

with the fundamental knowledge of nuclear security necessary to understand the international requirements in this area and the measures to be taken, in order to meet any obligations under the international nuclear security legal framework.

Target Audience

Participants should be early career professionals from the Asia and the Pacific region, ideally with 1-3 years of professional experience, working at an institution within their respective country with responsibilities for ensuring some aspects of nuclear security. Candidates should have a specific interest in pursuing careers which would benefit from knowledge of nuclear security.

Working Language

English

Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **15 June 2020**. Participants who are members of an organization invited to attend are requested to send the **Participation Form (Form A)** through their organization to the IAEA by above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Please note that the IAEA is in a transition phase to manage the entire registration process for all regular programme events electronically through the new InTouch+ (<https://intouchplus.iaea.org>) facility, which is the improved and expanded successor to the InTouch platform that has been used in recent years for the IAEA's technical cooperation events. Through InTouch+, prospective participants will be able to apply for events and submit all required documents online. National authorities will be able to use InTouch+ to review and approve these applications. Interested parties that would like to use this new facility should write to: InTouchPlus.Contact-Point@iaea.org.

Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made using the **Grant Application Form (Form C)** which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **15 June 2020**.

Visas

Participants who require a visa to enter Indonesia should submit the necessary application as soon as possible to the nearest diplomatic or consular representative of Indonesia.

Additional Requirements

As a pre-requisite to admission to the School, all applicants will be asked to complete IAEA introductory e-learning modules on several topics in nuclear security.

Participants are required to submit their completed OEH forms with their Participation Forms. Incomplete submissions will not be considered for the event.

Organization

Scientific Secretary

Mr Dmitriy Nikonov
Division of Nuclear Security
Department of Nuclear Safety and Security
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43 1 2600 24261

Fax: +43 1 26007

Email: D.Nikonov@iaea.org

Administrative Secretary

Ms Camille Schmitt

Division of Nuclear Security
Department of Nuclear Safety and Security
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43 1 2600 24552

Fax: +43 1 26007

Email: C.Schmitt@iaea.org

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary and correspondence on other matters related to the event to the Administrative Secretary.

Participation Form

Regional School on Nuclear Security for Asia and the Pacific

Jakarta, Indonesia

12–23 October 2020

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary D.Nikonov@iaea.org and to the Administrative Secretary C.Schmitt@iaea.org.

Deadline for receipt by IAEA through official channels: 15 June 2020

Representing following Member-State/ non-Member State/entity or invited organization:		
Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms:
Institute Name:		
Institute Address:		
Tel. (Fax) Office/Mobile:		
Email:		
Date of birth (YYYY-MM-DD):	Place of birth:	
Nationality:	Passport number:	
Date/Place of issue:	Valid until:	

1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended	
			from	to

2. Recent employment record (starting with your present post):

Name and place of employer/ organization	Title of your position	Type of work	Years worked from	to

3. Description of work performed over the last three years:

4. Relevance of the workshop:

How do you envisage applying the knowledge and/or experience gained from the workshop to your current work role?

5. Language ability:

The designating authority confirms that the participant is proficient in the language in which the workshop is to be held.

Yes

6. Medical Status

Both the designating authority and the applicant acknowledge that the applicant shall be solely responsible for his or her fitness to travel, as well as for any medical requirements or precautions in connection with traveling to the workshop, including vaccinations or immunizations.

Yes

Date: **Signature of applicant:** _____

Date: **Name, signature and stamp of Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority** _____

Grant Application Form

Regional School on Nuclear Security for Asia and the Pacific

Jakarta, Indonesia

12–23 October 2020

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary D.Nikonov@iaea.org and to the Administrative Secretary C.Schmitt@iaea.org.

Deadline for receipt by IAEA through official channels: 15 June 2020

Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms:
Mailing address:	Tel.:	
	Fax:	
	Email:	
Date of birth (yyyy/mm/dd):	Nationality:	

1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended from to	

2. Recent employment record (starting with your present post):

Name and place of employer/ organization	Title of your position	Type of work	Years attended from to	

3. Description of work performed over the last three years:

4. Institute's/Member State's programme in field of event:

Date: _____ **Signature of applicant:** _____

Date: _____ **Name, signature and stamp of Ministry of Foreign Affairs,
Permanent Mission to the IAEA or National Atomic Energy
Authority**

OCCUPATIONAL EXPOSURE HISTORY

Candidate's Name	
Employer	

Event Title	Regional School on Nuclear Security for Asia and the Pacific
Event Number	EVT1905751
Venue	Jakarta, Indonesia
Dates	From: 12 October 2020 To: 23 October 2020

<p>Are you covered under an individual monitoring programme in your country? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If yes,</p> <ul style="list-style-type: none"> ▪ Starting date of the individual monitoring (mm/yyyy): _____ ▪ please fill in the applicable fields below: 			
Quantity	Unit reported	Value during the previous five calendar years	Value during the current calendar year
Effective dose ⁽¹⁾			
Equivalent dose to the lens of the eyes			
Equivalent dose to the extremities or to the skin			
OEH data provided or confirmed by⁽²⁾:	<p>Name: -----</p> <p>Responsibility: -----</p> <p>Signature: -----</p>		

Candidate's Signature: -----

Date⁽³⁾: -----

⁽¹⁾ Effective dose due to external AND internal exposure. If another quantity is reported, please indicate name and unit.

⁽²⁾ The OEH data is to be provided or confirmed by the radiation protection officer, the candidate's supervisor, or the provider of the individual monitoring service.

⁽³⁾ This form should not be older than six months before the date of the event.