



# Technical Meeting on the Safety and Security Interface – Approaches and National Experiences

IAEA Headquarters  
Vienna, Austria

29 October 2018 to 1 November 2018  
Ref. No.: EVT1802553

## Information Sheet

### A. Introduction

GC(61)/RES/8 Operative Paragraph 9 “requests the Secretariat, while recognizing the distinction between nuclear safety and nuclear security, to continue facilitating in close cooperation with Member States a coordination process to address their interfaces in a timely manner”. It further “encourages the Agency to develop safety and security publications, ensure consistency and to foster culture accordingly”. Moreover, GOV/DECISIONS 2016–2017 highlighted that “Several members had emphasized the importance of other issues, such as ... the Agency’s continued efforts to identify safety and security interfaces...”

The interface between nuclear safety and nuclear security is highlighted in the IAEA safety standards and security guidance: “Nuclear security and nuclear safety have in common the aim of protecting persons, property, society and the environment. Security measures and safety measures have to be designed and implemented in an integrated manner to develop synergy between these two areas and also in a way that security measures do not compromise safety and safety measures do not compromise security.”<sup>1</sup>

As noted in the Nuclear Safety Review 2018, in 2017 the Interface Group, which comprises representatives of the Safety Standards Committees and the Nuclear Security Guidance Committee,

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<sup>1</sup>INTERNATIONAL ATOMIC ENERGY AGENCY, Objective and Essential Elements of a State’s Nuclear Security Regime, IAEA Nuclear Security Series No. 20, IAEA, Vienna (2013), para 1.2  
[https://www-pub.iaea.org/MTCD/Publications/PDF/Pub1590\\_web.pdf](https://www-pub.iaea.org/MTCD/Publications/PDF/Pub1590_web.pdf).

INTERNATIONAL ATOMIC ENERGY AGENCY, Fundamental Safety Principles, IAEA Nuclear Safety Standards No. SF-1, IAEA, Vienna (2006), para 1.10  
[https://www-pub.iaea.org/MTCD/publications/PDF/Pub1273\\_web.pdf](https://www-pub.iaea.org/MTCD/publications/PDF/Pub1273_web.pdf).

has reviewed 12 proposed Agency safety standards and nuclear security guidance publications to identify any safety and security interfaces.

The Agency has assisted Member States to establish and/or strengthen their nuclear safety infrastructure as well as their security infrastructure. In addition, the Agency provides support to establish synergy between both infrastructures to ensure that work in the two fields complement rather than compromise each other.

## **B. Objectives**

The Technical Meeting aims to: i) identify and present the technical elements of safety and security interfaces and approaches to addressing the interface in facilities and activities implemented by governments, competent authorities, regulators, operators and users in Member States; ii) identify challenges, gaps and good practices in this area; and, iii) recommend to the IAEA activities that address safety and security interfaces in such a way that security measures do not compromise safety and that safety measures do not compromise security.

## **C. Working Language**

English. No interpretation will be provided.

## **D. Structure**

The event will include presentations from the IAEA representatives, experts, and the technical meeting participants. It will also include breakout sessions on relevant topics during which open discussion will be encouraged.

It is expected that the event will start at 10:00 on Monday, 29 October 2018, and conclude by 16:00 on Thursday, 1 November 2018.

The outputs of discussions will be recorded for possible dissemination to Member States as an IAEA technical publication. Contributors of material to be included in the IAEA proceedings are required to assign all copyrights or rights to publish to the IAEA.

## **E. Participation and Registration**

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent

Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **31 August 2018**. Participants who are members of an organization invited to attend are requested to send the **Participation Form (Form A)** through their organization to the IAEA by above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Please note that the IAEA is in a transition phase to manage the entire registration process for all regular programme events electronically through the new InTouch+ (<https://intouchplus.iaea.org>) facility, which is the improved and expanded successor to the InTouch platform that has been used in recent years for the IAEA's technical cooperation events. Through InTouch+, prospective participants will be able to apply for events and submit all required documents online. National authorities will be able to use InTouch+ to review and approve these applications. Interested parties that would like to use this new facility should write to: [InTouchPlus.Contact-Point@iaea.org](mailto:InTouchPlus.Contact-Point@iaea.org).

## F. Papers and Presentations

### Abstract Submission

The abstract is expected to provide a summary of the content and principal conclusions of the presentation that the author intends to give at the event.

Participants who wish to give presentations are requested to submit an abstract of their work. The abstract will be reviewed as part of the selection process for presentations. The abstract should be in A4 page format, should extend to no more than 5 pages (including figures and tables). It should be sent electronically to the IAEA Scientific Secretaries ([Official.Mail@iaea.org](mailto:Official.Mail@iaea.org)), not later than **31 August 2018**. Authors will be notified of the acceptance of their proposed presentations by **20 September 2018**.

In addition, participants have to submit the abstract together with the **Participation Form (Form A)** and the attached **Form for Submission of a Paper (Form B)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) or their organization for onward transmission to the IAEA not later than **31 August 2018**.

**Important:** Contributors of material to be included in the expected technical publication are required to assign all copyrights or rights to publish to the IAEA. The authors should make sure that the files do not include copyrighted fonts or other impediments for reproduction.

The abstract should be sent in Microsoft Word format and according to the following instructions:

- 1) Page size: A4 (21 cm by 29.7 cm) – vertical orientation
- 2) Margins: 25 mm all around
- 3) Layout:
  - Title: single-spaced, 14-point size, Times New Roman (TNR) font, bold
  - Authors: single-spaced, 12-point size, TNR font
  - Affiliation: single-spaced, 12-point size, TNR font, italics
  - Text: 1.5 spaced, 12-point size, TNR font
  - Length: no more than five pages

### Presentation Submission

Those authors whose presentations are accepted will be informed of the acceptance of their contributions by email by **20 September 2018**. The authors will be requested to prepare and submit their presentations in Microsoft PowerPoint or PDF format by **30 September 2018**.

## G. Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Such assistance may be offered upon specific request to **one or more participants** per country provided that, in the IAEA's view, the participant(s) on whose behalf assistance is requested will make an important contribution to the event.

The application for financial support should be made using the **Grant Application Form (Form C)** which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **31 August 2018**.

## H. Venue

The event will be held at the IAEA's Headquarters in Vienna, Austria in Boardroom B/M1, M Building of the Vienna International Centre (VIC), and will start on Monday, 29 October 2018. Participants are advised to arrive one hour prior to the convening time of the event to allow for timely registration. Participants will need to present an official photo identification document in order to be admitted to the VIC premises.

The following IAEA web page can be accessed for more detailed information on Vienna and the VIC <https://www.iaea.org/events>.

## I. Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question. It is the responsibility of all participants to make their own travel arrangements to/from Austria.

## J. Additional Information

Summary of Deadlines and Key Dates

- **31 August 2018:** Submission of abstracts and requests to the IAEA for participation and financial support.
- **20 September 2018:** Participants are informed of the acceptance of their designations and of their requests for financial support.
- **30 September 2018:** Selected participants submit their presentations and contributions.

## **K. IAEA Contacts**

### **Scientific Secretaries and Technical Officers:**

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## **Administrative Secretaries/Meeting Preparers**

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Subsequent correspondence on scientific matters should be sent to the Scientific Secretaries and Technical Officer and correspondence on other matters related to the event to the Administrative Secretaries.

## **L. Event Web Page**

Please visit the following IAEA web page regularly for new information regarding this event:

[www.iaea.org/events/EVT1802553](http://www.iaea.org/events/EVT1802553)

[www.gnssn.iaea.org](http://www.gnssn.iaea.org)

Enclosures: Participation Form (Form A)  
Form for Submission of a Paper (Form B)  
Grant Application Form (Form C)





# Form for Submission of a Paper

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To be completed by the participant and sent to the competent official authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA), Vienna International Centre, PO Box 100, 1400 Vienna, Austria, either electronically by email to: [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) or by fax to: +43 1 26007 (no hard copies needed).

Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.

**Deadline for receipt by IAEA through official channels: 31 August 2018**

Title of the paper:		
Abstract id in IAEA-INDICO:		
Family name(s) and first name(s) of author(s): e.g. Smith, John (if more than 3, please indicate them in INDICO)	Scientific establishment(s) in which the work has been carried out	City/Country
1.		
2.		
3.		
Family name and first name(s) of author presenting the paper: e.g. Smith, John	Mr/Ms:	
Mailing address:		
Tel (Fax):		
Email:		

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**Please note:** If granting the licence mentioned above, please supply any copyright acknowledgement text required.

Furthermore, I herewith declare:

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- that any permissions and rights to publish required for third-party content, including but not limited to figures and tables, have been obtained, that all published material is correctly referenced; and
- that the material submitted to the IAEA does not contain any libellous or other unlawful statements and does not contain any materials that violate any personal or proprietary rights of any person or entity.

**Date:**

**Signature of main author:**

# Grant Application Form

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To be completed by the applicant and sent to the competent official authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA), Vienna International Centre, PO Box 100, 1400 Vienna, Austria, either electronically by email to: [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) or by fax to: +43 1 26007 (no hard copies needed).

**Deadline for receipt by IAEA through official channels: 31 August 2018**

Family name: (e.g. Smith)	First name(s): (e.g. John)	Mr/Ms:
Mailing address:	Tel.:	
	Fax:	
	Email:	
Date of birth (yy/mm/dd):	Nationality:	

### 1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended	
			from	to

### 2. Recent employment record (starting with your present post):

Name and place of employer/ organization	Title of your position	Type of work	Years worked	
			from	to

### 3. Description of work performed over the last three years:

### 4. Institute's/Member State's programme in field of the event:

**Date:**                      **Signature of applicant:** \_\_\_\_\_

**Date:**                      **Name, signature and stamp of Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority** \_\_\_\_\_